

Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 16, 2021 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 16, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Milton Ollerton and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to adopt the order of agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT -

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for November 9, 2021
- 2) Liquor Licenses: Pack River General Store, Sandpoint, ID; Hayden Beverage Co, Ponderay, ID; Whitley Oil, Priest River, ID; Cabinet Mountain Bar & Grill, Clark Fork, ID; The Falls Inn, Priest River, ID; The Happy Hour, Kootenai, ID; Hays Chevron, Clark Fork, ID; Peck Landscape Supplies Farm Store, Sagle, ID; Pizza Hut, Ponderay, ID; Lou's Place, Priest River, ID; Jammer, Priest River, ID; Spud's Waterfront Grill, Sandpoint, ID
- 3) Invoices Over \$5K: EMS (2)

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #3 \$1,320,116.42 & Demands in Batch #3 \$322,300.67; **Totaling \$1,642,417.09**

Claims Batch #3	
General Fund	\$ 67,632.78
Road & Bridge	\$ 233,763.82
Airport	\$ 18,944.28
Elections	\$ 5,528.54
Drug Court	\$ 379.20
District Court	\$ 9,521.54
911 Fund	\$ 32,825.16
Junior College Tuition	\$ 1,000.00

Revaluation	\$	1,800.60
Solid Waste	\$	758,560.52
Tort	\$	25,924.88
Parks & Recreation	\$	812.12
Justice Fund	\$	144,400.42
Waterways	\$	1,468.52
Grants	\$	14,123.78
Self Insured Medical	\$	108.90
Northside Fire	\$	2,355.00
Auditors Trust	\$	966.36
Total	\$	1,320,116.42

Claims Batch #3		
Demands	\$	322,300.67

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #3 Totaling \$1,642,417.09. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #3 \$118,328.87 & Demands in Batch #3 \$2,757.12; **Totaling \$121,085.99**

EMS Claims Batch #3		
Ambulance District	\$	118,328.87

EMS Claims Batch #3		
Demands	\$	2,757.12

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Claims & Demands in Batch #3 Totaling \$121,085.99. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EXTENSION OFFICE – Jennifer Jensen

- 1) Action Item: Discussion/Decision Regarding University Of Idaho, Extension – Bonner County, Extension Budget Agreement

Commissioner Connolly made a motion to approve the University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding 4-H Program, Access Idaho Electronic Payments
Commissioner Bradshaw made a motion to approve the Addendum N Service Level Agreement for Electronic Transaction and Access for PayPort Electronic Payment to Bonner County Extension and allow the Chairman to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Budget Adjustment, Unanticipated Revenue; **Resolution**
Commissioner Connolly made a motion to approve Resolution #2021-111 authorizing the Clerk to open the FY2021-2022 Emergency Management budget and increase Org 01110 object 7331 by \$11,051.61. The increase is due to the receipt of unanticipated revenues from the Idaho Office of Emergency Management 2019 Emergency

Performance Grant. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Establishment of Fees; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2021-112 to establish the disposal fees effective December 1, 2021. Commissioner Connolly seconded the motion. All in favor. The motion passed.

FACILITIES – Teddi Lupton

1) Action Item: Discussion/Decision Regarding Contract for Winter Maintenance, Jail Complex and Juvenile Detention Center
Commissioner Connolly made a motion to approve the proposed winter maintenance contract with Lippert Excavation & Pipeline for the snow removal at Bonner County Jail and Bonner County Juvenile Detention Center. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

1) Action Item: Discussion/Decision Regarding Sole Source Procurement Advertisement; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2021-113 to allow Bonner County EMS to advertise for sole source procurement. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

1) Action Item: Discussion/Decision Regarding North Boyer RR Crossing Project; **\$16,325.50**
Commissioner Connolly made a motion to authorize Road & Bridge to award the North Boyer Rail Road crossing project to Interstate Concrete & Asphalt for the sum of \$16,325.50. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Hope Peninsula, Shadow Valley and Glengary Bay Snowplowing Contracts

Commissioner Bradshaw made a motion to approve the two snowplowing contracts for Weekend Hoe and John Pipkin for the winter of 2021-2022. Contracts funded from 002-8680, Snowplowing. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

1) Action Item: Discussion/Decision Regarding Road Vacation, File #VS0006-21; **Resolution**
Commissioner Connolly made a motion to approve resolution #2021-114, replacing resolution #2021-50, vacating a 60 ft. portion of Terry Trail as shown on the submitted site plan and legal description. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Change Order #2, Sandpoint Runway Repair Contract; **\$171,650.00**

Commissioner Bradshaw made a motion to approve this change order in the amount of \$171,650.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Grant Amendment Request, Priest River Airport
Commissioner Connolly seconded the motion to amend this grant as stated and that the Chairman sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

1) Action Item: Discussion/Decision Regarding Idaho Opioid Settlement Intrastate Allocation Agreement, Opt-In

Commissioner Bradshaw made a motion to approve to opt-in to the Idaho opioid settlement intrastate allocation

agreement between the State of Idaho, health districts, and eligible local governments. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Priest Lake Groomer Association, Appointment of Members;
Resolution

Commissioner Connolly made a motion to approve Resolution #2021 - 115 re-appointment of current members, appointment of a new Member, and correction of term dates to the Priest Lake Groomers Association – West Bonner County. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

At 9:31 a.m. the meeting was recessed.

At 9:37 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources

Action Item: Discussion/Decision Regarding Hiring

At 9:37 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1)

(A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye.

Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 9:47 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources

Action Item: Discussion/Decision Regarding Personnel

At 9:47 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1)

(B) Personnel. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye.

Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:03 a.m.

Commissioner McDonald adjourned the meeting at 10:03 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of November 9, 2021 – November 15, 2021
Copies of the complete meeting minutes are available upon request.

On Tuesday, November 9, 2021 a USFS Update was held pursuant to Idaho Code §74-204 (2).

On Tuesday, November 9, 2021 a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, November 10, 2021 an Election Canvass was held pursuant to Idaho Code §74-204 (2).


On Wednesday, November 10, 2021 a Planning Hearing was held pursuant to Idaho Code §74-204 (2).

Commissioner Bradshaw made a motion to APPROVE this project File AM0017-21 for a comprehensive plan amendment from Prime Agricultural/ Forestry Land to Agricultural/ Forestry Land, finding that it is in accord with

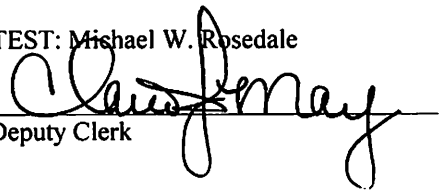
the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties as written (or as amended). This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve resolution #2021-110 amending the Bonner County Projected Land Use Map. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 9, Township 57 North, Range 4 West, Boise Meridian, Bonner County, Idaho Agricultural/Forestry-20 to Agricultural/Forestry-10, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. All in favor. The motion passed. Commissioner Connolly made a motion to approve this project, FILE ZC0030-21, requesting a zone change Agricultural/Forestry-20 to Agricultural/Forestry-10 for the parcel noted in the staff report, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties as written (or as amended). This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve project FILE AM0016-21 to amend Title 12, Section 12-333, Commercial Use Table Standard 33, Bonner County Revised Code, as presented or amended in this hearing, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following findings of fact and conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of Title 12, Bonner County Revised Code, Section 12-333, Commercial Use Table Standard 33 as presented or amended in this hearing, and providing for an effective date. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve FILE S0003-21 for a subdivision of ±47.63 acres of land to create 21 residential lots ranging in size from 1.122 to 15.865 acres, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. This action does not result in a taking of private property. The action that could be taken to obtain the preliminary plat is to complete the Conditions of Approval as adopted. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve this project FILE CUP0011-21, conditional use permit for the construction and operation of a new communications tower/facility to be used for Inland Cellular on a 5-acre parcel zoned Rural 5-acre, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings

of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties.. The action that could be taken to obtain the conditional use permit is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve this project FILE CUP0013-21, conditional use permit for the construction and operation of a new communications tower/facility to be used for Inland Cellular on a 14.90-acre parcel zoned Agricultural/forestry 10-acre, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. The action that could be taken to obtain the conditional use permit is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Friday, November 12, 2021 a Special Meeting with the City Mayors and County was held pursuant to Idaho Code §74-204 (2).



Dan McDonald, Chairman

ATTEST: Michael W. Rosedale
By 

Deputy Clerk

11/23/2021

Date